



## Education Plan for Re-Opening School for 2020-2021 School Year

As Los Angeles County has moved to the Red Tier, we are now permitted to re-open for all students in grades 1-12. Joan Macy School has updated our plans for Re-Opening the school, as noted below. Joan Macy continues to take into consideration public health guidelines at the state and county level, US and CA CDC recommendations, and the CDE guidelines as we prepare to re-open. In addition, we have surveyed families of our school community to learn about preferred modes of instruction as we move forward. Joan Macy has developed a system of phases in which we can follow to safely return to full in-person direct instruction which we understand is the preferred mode for most of our school families.

**Proposed Re-Opening Date: April 19, 2021.**

Our phases (which will be outlined in more detail further in this document) are as follows:

Phase 1- 100% Virtual Learning

Phase 2- Hybrid Model-Within cohorts, students will attend school 1 day per week and participate in virtual learning with teacher/staff support 4 days per week.

Phase 3-In-person instruction to resume 5 days a week, within cohorts.

Phase 4-Full in-person instruction 5 days a week; traditional operations resume.

Phase 1	Phase 2	Phase 3	Phase 4
<b>Schools closed</b> (100% distance learning model)  Live direct instruction on zoom daily and related work packets delivered weekly	<b>Schools open with modifications</b> <b>Hybrid Model-</b> <b>In-person 25% capacity</b>  This will look like 1 day of in-person instruction in cohorts and 4 days of live direct zoom instruction and related work packets. Capacity will increase as allowed by public health guidelines and school transportation demand.	<b>Schools reopen at full capacity with precautions in place.</b>  In-person instruction in cohorts .	<b>Schools reopen with no restrictions</b>  Traditional operations resume



## Phases for 2020-2021 School Year

### **Phase 1- 100% Virtual Learning**

Virtual learning will take place through several educational options. Students have been issued technology by the school/district. Education services will be provided daily through a combination of zoom direct instruction, zoom small group assistance, videos, power point presentations and work sent home weekly that directly relates to the direct instruction so students can follow along with the lesson and complete related work. Phone calls will continue for individual connection and provide additional assistance with socio-emotional needs as well as academic support. Students will receive academic instruction daily via zoom as well as direct instruction in an elective course. Small group re-teaching, instruction, and help will provide student with additional support.

DIS and Speech support will continue virtually through zoom platform.

### **Phase 2- Hybrid Model**

In this model, the students will remain in their cohorts that were developed at the beginning of the school year. Each cohort will attend school in-person 1 day per week and virtual learning with staff support 4 days per week. Direct instruction will be used to re-teach live in the classroom via zoom for students who require additional support on their virtual learning days. Cohorts will be self-contained in their classrooms with a teacher and assistant all day to limit exposure. Masks will be required all day by all students and staff until the state and county remove the recommendation. Students will participate in active activity by walking laps daily as part of their PE program. Outside classrooms will be designated by classroom and encouraged when the weather permits. Lunch will be pre-plated and delivered by trained cafeteria staff. Students will eat in the classrooms or in their particular outdoor classroom space. Student restroom use will be staggered by class with the exception being made for personal emergency. DIS counseling and Speech can be done in person using the social distancing model of 6 ft. apart and mask wearing. Outdoor therapy locations will be used as often as possible.

### **Hybrid Model—Cohort Groups (Middle/High School)**

<b>9:00am-9:50am</b>	<b>English</b>
<b>9:50am-10:00am</b>	<b>Break</b>
<b>10:00am-11:00am</b>	<b>Math</b>
<b>11:00am-11:30am</b>	<b>Lunch</b>
<b>11:30am-12:20pm</b>	<b>Science</b>
<b>12:20pm-12:30pm</b>	<b>Break</b>
<b>12:30pm-1:30pm</b>	<b>Social Studies</b>
<b>Friday</b>	<b>Art/Elective</b>

**Virtual Learning 9:00am-1:30pm 4 days of the week**



# Joan Macy School

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## Hybrid Model—Cohort (1-6)

9:00am-10:30am	Language Arts/Warm Ups/Literature
10:30am-10:45am	Break
10:45am-11:30am	Science/Social Studies
11:30am-12:00pm	Lunch
12:00pm-1:30pm	Math/Writing
Friday	Art/Elective

Virtual Learning 9:00am-1:30pm 4 days of the week

## Phase 3- Full Capacity- In-person instruction w/precautions (Monday-Friday)

Students will remain in their cohorts to limit exposure, 6 ft. social distancing of desks, and mask requirements until recommendation is removed by state and county health departments. Students will have direct in-person instruction 5 days a week. Students will participate in active activity by walking laps daily as part of their PE program. Outside classrooms will be designated by classroom and encouraged when the weather permits. Lunch will be pre-plated and delivered by trained cafeteria staff. Students will eat in the classrooms or in their particular outdoor classroom space. Student restroom use will be staggered by class with the exception being made for personal emergencies. DIS counseling and Speech can be done in person using the social distancing model of 6 ft. apart and mask wearing. Outdoor therapy locations will be used as often as possible.

### All Students

Monday-Friday	9:00am-1:30pm	In-person instruction
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## Phase 4- Full Capacity In-person instruction -no restrictions, 5 days a week

Classes will resume to the traditional school setting. Students will have direct in-person instruction in all academic areas as well as an elective and PE program. Lunch will begin being served in the cafeteria. DIS counseling and Speech will resume in traditional manner.

### All Students

Monday-Thursday	7:50am-2:30pm	In-person instruction
Friday	7:50am-12:55pm	In-person instruction



## **Student Wellness-**

The health and safety of our students and staff continues to be our most important priority. Therefore, teachers, support staff, and DIS counselors will continue to provide services to support your student's socio-emotional needs.

## **School Operations to ensure student and staff safety during Phases 2-4**

### **General Guidelines-**

- Classroom desks will be arranged to keep everyone at least 6 feet apart.
- Students will be kept in consistent groups (cohorts) as much as possible.
- Classroom size will range from 6-8 students
- Face coverings will be required for all staff and for students first grade and above.
- Students will maintain 6 ft. social distancing at all times including in the classroom, activities, lunch, break, and transitions.
- Transportation will remain at less than 25% capacity. Parents have option to transport student to school.
- Discourage shared objects that are difficult to clean or disinfect.
- Keep students' belongings separate from others by issuing them their own supplies, labeled, kept in their own cubby or designated space.
- Provide each student with their own COVID 19 safety kit, to include mask, hand sanitizer, and gloves.
- Avoid sharing electronic devices, toys, books, or other learning aids. Students will bring their district or class issued technology to class if required.

### **Routine Cleaning and Disinfecting**

- Staff will clean and disinfect frequently touched services (for example, door handles, sink handles, desks and chairs, etc) between use and as much as possible throughout the school day, i.e. breaks and lunch.
- Vehicles will be disinfected after each run in the morning and afternoon, after transports are completed. (e.g. steering wheel, door handles, seatbelt buckles, armrests, shifter, etc.)
- Teachers and staff will promote and model frequent 20 second hand washing.
- School will have a designated space for students who need to be isolated due to falling ill or developing symptoms during the school day as they await transport home. Staff who fall ill or develop symptoms will be sent home if they are able to transport themselves or placed in designated space to await someone to pick them up.





## Monitoring Student/Staff Health

Students and staff will be monitored daily for signs of illness by a trained staff.

- \*Daily health checks will consist of temperature screenings at school using no-contact thermometers by trained staff and/or screening for symptoms.
- \*Daily health questionnaire will be completed prior to student boarding the van.
- \*Parents will be instructed to keep students home whenever they have a temperature or display Covid-19 symptoms.
- \*Anyone experiencing symptoms at school will be sent home.
- Staff will receive COVID-19 testing as required by state and local regulations.

Transportation staff will all be trained to screen students prior to boarding the school van daily.

- \*No contact temperature checks
- \*Wellness checks of symptoms prior to entering school van

## Staff Training for COVID-19 Procedures

Before the re-opening of school, all Joan Macy staff will have completed training in the following areas to best prepare them for the safest return to school for our Joan Macy family.

- \*How students and staff check-in to school (Health checks)
- \*Health protocols for the school based on Public Health guidelines
- \*Cleaning and disinfecting protocols
- \*How to monitor students during the day for health concerns
- \*Socio-emotional and mental health support
- \*Communication between school and families
- \*Designated staff will be responsible for isolating staff/students and notifying required individuals per school protocols and procedures

Joan Macy will follow state and county guidelines for phased re-opening with our continued focus on staff, student and family safety. Communication will be open with all families as we move through the phases. Parents/guardians have been notified of their student's cohort groups. Parents/guardians will be notified of planned re-opening of phases so they can prepare for each step of re-opening. All families have the option to choose 100% Virtual Learning if they deem returning to in-person instruction is too risky for their student or family situation. Direct instruction in the classrooms will be provided to these students live via zoom and additional staff support will continue.

\*Please note, as state and public guidelines continue to change, we will update plan accordingly.

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Respectfully,

A handwritten signature in blue ink that reads "Monica Kirk". The signature is fluid and cursive.

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