



Private School Affidavit Confirmation 2017-18

(covers the period October 1, 2017 through September 30, 2018)

Thank you for submitting your Private School Affidavit online. This is your Private School Affidavit Confirmation. Please print this page, and maintain a hardcopy for a period of three years. **Do NOT mail a copy to the California Department of Education.**

Form Submitted:	10/5/2017 6:01:03 PM
Confirmation:	220586
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From Education Code Section 48222:
This is "... a private full-time...school...
[that]...offer[s] instruction in the several
branches of study required to be taught
in public schools of the state,...[that
offers this] instruction...in English [, and
that keeps]...attendance [records]..." *

Yes

School Information

1. Name of School	Joan Macy School
2. CDE-assigned 14 digit CDS code if one was previously assigned	19643297066079
3. County in which school is located	Los Angeles
4. Public school district in which school is located	Bonita Unified
5. Street Address (P.O. Box is not acceptable)	1350 Third Street
6. City	La Verne, CA 91750 -
7. School Telephone Number	909-596-3173
8. Optional School Fax Number	909-596-8492
9. School E-mail Address	KirkM@davidandmargaret.org
10. Optional School E-mail Address	
11. Optional School Web Site Address	www.joanmacyschool.org
12. Mailing Address (only if different from #5 above)	
13. Mailing City (only if #12 has response)	-
14. Type of School	Coeducational
15. School Accommodations	Day Only
16. Does the school provide special education services?	Yes
17. Grade Span offered	Lowest: 1 Highest: 12

18. High School Diploma Offered	Yes
19. Classification of school	Non-Religious

Prior Year School Information

20. Has this school ever filed a Private School Affidavit under a different school name?	No
21. Former name of school (if "Yes" answered to previous question)	
22. Has the public school district changed since filing last year's PSA?	No
23. Former public school district (if "Yes" answered to previous question)	

Statistical Information

24. Range of students' ages * (Youngest may be no younger than 4 years and 9 months)	Youngest: 9 years, 11 months Oldest: 17																																		
25. Specify the enrollment counts by grade on or around the date the affidavit is filed. * (NOTE: Do not report pre-school enrollment; pre-schools that do not offer kindergarten should not file this PSA.)	<table> <thead> <tr> <th>Grade</th><th>Number of Pupils</th></tr> </thead> <tbody> <tr><td>Kindergarten</td><td>0</td></tr> <tr><td>First Grade</td><td>0</td></tr> <tr><td>Second Grade</td><td>0</td></tr> <tr><td>Third Grade</td><td>0</td></tr> <tr><td>Fourth Grade</td><td>0</td></tr> <tr><td>Fifth Grade</td><td>1</td></tr> <tr><td>Sixth Grade</td><td>2</td></tr> <tr><td>Seventh Grade</td><td>2</td></tr> <tr><td>Eighth Grade</td><td>1</td></tr> <tr><td>Ninth Grade</td><td>9</td></tr> <tr><td>Tenth Grade</td><td>6</td></tr> <tr><td>Eleventh Grade</td><td>6</td></tr> <tr><td>Twelfth Grade</td><td>7</td></tr> <tr><td>Ungraded Elementary</td><td>0</td></tr> <tr><td>Ungraded Secondary</td><td>0</td></tr> <tr><td>Total Enrollment</td><td>34</td></tr> </tbody> </table>	Grade	Number of Pupils	Kindergarten	0	First Grade	0	Second Grade	0	Third Grade	0	Fourth Grade	0	Fifth Grade	1	Sixth Grade	2	Seventh Grade	2	Eighth Grade	1	Ninth Grade	9	Tenth Grade	6	Eleventh Grade	6	Twelfth Grade	7	Ungraded Elementary	0	Ungraded Secondary	0	Total Enrollment	34
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Total Enrollment	34																																		
26. Number of Twelfth Grade Graduates in 2016-2017 School Year	2																																		
27. Number of School Staff	<table> <thead> <tr> <th>Staff Type</th><th>Number of Staff</th></tr> </thead> <tbody> <tr><td>Full-time Teachers</td><td>3</td></tr> <tr><td>Part-time Teachers</td><td>1</td></tr> <tr><td>Administrators</td><td>1</td></tr> <tr><td>Other Staff</td><td>15</td></tr> </tbody> </table> <p>"Other Staff" includes instructional aides, therapists, secretaries, etc.</p>	Staff Type	Number of Staff	Full-time Teachers	3	Part-time Teachers	1	Administrators	1	Other Staff	15																								
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Administrative Staff

28. Site Administrator	Mrs. Monica Kirk
29. Site Administrator Title	Director
30. Site Administrator E-mail Address	KirkM@davidandmargaret.org
31. Director or Principal Officer Name	Mrs. Monica Kirk
32. Director or Principal Officer Position	Director

33. Director or Principal Officer Address	1350 Third St.
34. Director or Principal Officer City	La Verne, CA 91750 -
35. Director or Principal Officer E-mail Address	KirkM@davidandmargaret.org

School Records

The person named as Custodian of Records below maintains attendance records required by *EC* Section 48222 and the records of courses of study, names, addresses, and educational qualifications of the faculty, as required by subdivisions (f)(2) and (3) of *EC* Section 33190. Such records are true and accurate and are accessible at the place or through the person listed here.

36. Name of Individual who is Custodian of Records	Mrs. Claudia Enriquez
37. Address (Location of Records)	1350 Third St.
38. City	La Verne, CA 91750 -
39. E-mail Address	Enriquezc@davidandmargaret.org

Tax Status of School

40. Tax-exempt, nonprofit status under Section 501(c)(3) of the 1954 U.S. *Internal Revenue Code* - **YES**
41. Tax-exempt, nonprofit status under Section 23701d of the *California Revenue and Taxation Code* - **NO**
42. Property tax exemption under Section 214 of the *California Revenue and Taxation Code* - **NO**
43. None of the above - **NO**

Acknowledgements and Statutory Notices

"YES" indicates your understanding of the statement and your school's compliance.

44. YES All Private School Affidavits are public documents viewable by the public.
45. YES The Private School Affidavit must be filed by persons, firms, associations, partnerships, or corporations offering or conducting **full-time day school** at the elementary or high school level for students between the ages of six and eighteen years of age.
46. YES Preschools should contact the Community Care Licensing Division (CCLD) of the California Department of Social Services. Contact CCLD at 916-229-4530 or contact a regional office.
47. YES The Affidavit is not a license or authorization to operate a private school.
48. YES The Private School Affidavit does not indicate approval, recognition, or endorsement by the state. Filing of this Affidavit shall not be interpreted to mean, and it shall be unlawful for any school to expressly or impliedly represent by any means whatsoever, that the State of California, the Superintendent of Public Instruction, the State Board of Education, the CDE, or any division or bureau of the Department, or any accrediting agency has made any evaluation, recognition, approval, or endorsement of the school or course unless this is an actual fact (see *EC* Section 33190).
49. YES Private school authorities are responsible for initiating contact with the appropriate local authorities (city and/or county) regarding compliance with ordinances governing health, safety and fire standards, business licensing, and zoning requirements applicable to private schools.
50. YES When a school ceases operation, every effort should be made to give a copy of pupils' permanent records to parents or guardians. If records cannot be given to the parents or guardians, it is recommended that the school's custodian of records **retain the records permanently** so that former pupils may obtain copies when needed for future education, employment, or other purposes.
51. YES Retain a copy of this document for a period of three years.
52. YES Filing a Private School Affidavit is not equivalent to obtaining accreditation. A Private School Affidavit does not signify that any accrediting agency has made any evaluation, recognition, approval, or endorsement of the school or courses offered by the school.
53. YES A private school shall not employ a person who has been convicted of a violent or serious felony or a person who would be prohibited from employment by a public school district pursuant to *EC* Section 44237. This school is in compliance with *EC* Section 44237 to the extent that it applies.
54. YES The students enrolled in this private school and included in the school's enrollment total are full-time students in this school and are not enrolled in any other public or private elementary or secondary school on a full-time basis.

Electronic Signature

By submitting this form and the electronic signature attached hereto, I declare under penalty of perjury and the laws of the State of California that I am the owner or other head of the school, and the information contained herein is true, accurate, and complete.

Name of owner or other head of school	Monica Kirk
Title	Director of Education
Telephone Number	909-596-3173 ext 5456
Electronic Signature - Birth Month	***** Not displayed for security purposes
Electronic Signature - Birthday	***** Not displayed for security purposes
Electronic Signature - Question	What is your favorite food?
Electronic Signature - Answer	***** Not displayed for security purposes

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Confirmation message sent to KirkM@davidandmargaret.org.

Confirmation message sent to Enriquezcc@davidandmargaret.org.

Confirmation message sent (CC) to KirkM@davidandmargaret.org.

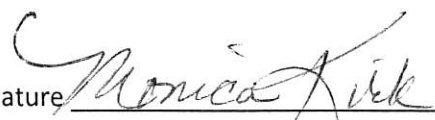
[Return to the Private School Affidavit information page](#)

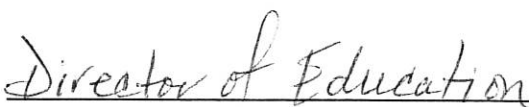
Questions: [Private Schools Office](#)

California Department of Education
1430 N Street
Sacramento, CA 95814

[Web Policy](#)

On August 21, 2018 this release was posted at Joan Macy School and will be posted thru the website:
www.davidandmargaret.org.

Signature 

Title: 

School Year 2018 – 2019

Public Media Release for Free and Reduced-Price Meals

Joan Macy School announces its policy to serve nutritious meals every school day under the National School Lunch Program and/or School Breakfast Program. Effective July 1, 2018 through June 30, 2019, children are eligible for free or reduced-price meals if the household income is less than or equal to the federal guidelines.

Income Eligibility Guidelines for Free and Reduced-price Meals or Free Milk in Child Nutrition Programs

Effective July 1, 2018, through June 30, 2019, participants from households with incomes at or below the following levels may be eligible for free or reduced-price meals or free milk.

Note: The new income calculations are based on annual figures and the following formulas: Monthly = annual income divided by 12; Twice Per Month = annual income divided by 24; Every Two Weeks = annual income divided by 26; and Weekly = annual income divided by 52. All dollar amounts are rounded up to the next whole dollar.

Free Eligibility Scale Meals, Snacks, and Milk

Household Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	\$ 15,782	\$ 1,316	\$ 658	\$ 607	\$ 304
2	\$ 21,398	\$ 1,784	\$ 892	\$ 823	\$ 412
3	\$ 27,014	\$ 2,252	\$ 1,126	\$ 1,039	\$ 520

4	\$ 32,630	\$ 2,720	\$ 1,360	\$ 1,255	\$ 628
5	\$ 38,246	\$ 3,188	\$ 1,594	\$ 1,471	\$ 736
6	\$ 43,862	\$ 3,656	\$ 1,828	\$ 1,687	\$ 844
7	\$ 49,478	\$ 4,124	\$ 2,062	\$ 1,903	\$ 952
8	\$ 55,094	\$ 4,592	\$ 2,296	\$ 2,119	\$ 1,060
For each additional family member, add:	\$ 5,616	\$ 468	\$ 234	\$ 216	\$ 108

Reduced-price Eligibility Scale Meals and Snacks

Household Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	\$ 22,459	\$ 1,872	\$ 936	\$ 864	\$ 432
2	\$ 30,451	\$ 2,538	\$ 1,269	\$ 1,172	\$ 586
3	\$ 38,443	\$ 3,204	\$ 1,602	\$ 1,479	\$ 740
4	\$ 46,435	\$ 3,870	\$ 1,935	\$ 1,786	\$ 893
5	\$ 54,427	\$ 4,536	\$ 2,268	\$ 2,094	\$ 1,047
6	\$ 62,419	\$ 5,202	\$ 2,601	\$ 2,401	\$ 1,201
7	\$ 70,411	\$ 5,868	\$ 2,934	\$ 2,709	\$ 1,355
8	\$ 78,403	\$ 6,534	\$ 3,267	\$ 3,016	\$ 1,508
For each additional family member, add:	\$ 7,992	\$ 666	\$ 333	\$ 308	\$ 154

Household is synonymous with family and means a group of related or unrelated individuals who are not residents of an institution or boarding house, but who are living as one economic unit sharing housing and all significant income and expenses. This scale does not apply to households that receive Supplemental Nutrition Assistance Program (SNAP) benefits—known as CalFresh in California, Food Distribution Program on Indian Reservations (FDPIR) benefits, or children who are recipients of Temporary Assistance for Needy Families—known as CalWORKs in California. Those children are automatically eligible for free meal benefits.

Households do not need to turn in an application when the household receives a notification letter saying that all children automatically qualify for free meals when any household member receives benefits from CalFresh, CalWORKs, or FDPIR. Children who meet the definition of foster, homeless, migrant, or runaway, and children enrolled in their school's Head Start program are eligible for free meals. Contact school officials if any child in the household is not on the notification letter. The household must let school officials know if they do not want to receive free or reduced-price meals.

Applications will be sent to the household with a letter about the free and reduced-price meal program. Households that want to apply for meal benefits, must fill out one application for all children in the household and give it to the office at JMS, 1350 Third Street, La Verne, CA 91750. Contact Claudia Enriquez at (909) 596-3173 for help filling out the application. The school will let you know if your application is approved or denied for free or reduced-price meals.

Households may turn in an application at any time during the school year. If you are not eligible now, but your household income goes down, household size goes up, or a household member starts receiving CalFresh, CalWORKs, or FDPIR, you may turn in an application at that time. Information given on the application will be used to determine eligibility and may be verified at any time during the school year by school officials. The last four digits of the Social Security number from any adult household or checking that you do not have a Social Security number is required if you include income on the application.

Households that receive Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) benefits, may be eligible for free or reduced-price meals by filling out an application.

Foster children are eligible for free meals and may be included as a household member if the foster family chooses to also apply for the non-foster children on the same application. Including foster children as a household member may help the non-foster children qualify for free or reduced-price meals. If the non-foster children are not eligible, this does not keep foster children from receiving free meals.

Your child's eligibility status from last school year will continue into the new school year for up to 30 school days or until the school processes your new application, or your child is otherwise certified for free or reduced-price meals.

USDA Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: How to File a Complaint, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.